



Finance & General Administration 2023

Finance

F1

All member clubs will be expected to support the Association in any fund raising event as determined by the Management Committee. All fees for affiliation and competitions will be determined by the Management Committee on a yearly basis.

There will be an annual League subscription per team and any individual player fee as determined by the Management Committee and approved by the Members of the Association.

The Treasurer will provide each club with notification of monies owed for the forthcoming season.

These fees are to be paid by 7 days before the start of the season to the Treasurer and no later. Clubs failing to do so will be suspended from membership until the fees are paid together with the appropriate fine for late payment.

F2

The day to day financial affairs of the Association shall be managed by the Treasurer and carried out in conjunction with the Association Secretary. Only the Treasurer and Association Secretary shall be authorised to make disbursements of funds on behalf of the Association members. Should these posts be held by the same person then another signatory will be required.

The Financial Year will commence on December 1st and end on November 30th when all outstanding monies must be paid to or by the Treasurer by that date for the season.

F3

A Financial Statement detailing transactions of the Association for the previous season to be given to the scrutineers by January 1st and returned within 21 days, and presented at the A.G.M. for member clubs approval and adoption. . The scrutineers will also advise their recommendation of the statement.

Any debtors will be listed at the foot of the statement and will be suspended until all debts have been discharged.

F4

Any appropriate honoraria for any of the officers of the Association shall be on the recommendation of the Management Committee only, and submitted to the A.G.M. for approval.

F5

All breaches of Association rules will incur a fine and shall be levied at the rate of £20.00 for each offence and to be paid **to the Treasurer** within 10 days of the notification. Failure to complete payment will result in another fine and possible further action by the Management committee. The level of fines will be reviewed every three years at R.R.M.

F6

Should the Association need to be wound up an Extraordinary General Meeting will be called at which all clubs will have one vote. Only the current clubs who have been with the Association longer than 10 seasons may be eligible for any dividend after the sale of all assets.

General Rules

G1

Anyone entering the green must wear heel-less footwear at all times and in all competitive matches dress codes will apply :-

A/ For Representative, Inter County fixtures and Merit Finals Day matches it shall be:-

County Shirt/jumper or white polo shirt for representative matches or club shirt/polo shirt for merit and cup matches with black full length trousers or black knee length tailored shorts as per dress code of B.C.G.B.A.

B/ For League, Merit Qualifying and all Cup rounds including Semi Finals & Finals

Players must wear smart clean conventional full length or $\frac{3}{4}$ length trousers, slacks, jeans or knee length tailored shorts (no shorter) and of a single colour together with a sleeved shirt or jumper at all times.

Lady members may wear an appropriate skirt of a length which enables ease of play without giving occasion to offend.

Not permitted at any time are shell suits, tracksuits, vests, strap tops and sport or football shorts. Offending players can be reported to and will be dealt with by the Management Committee, as well as removal from the competition or league match.

G2

All players playing for County teams or Association Merit competitions must have played in a league for that club where results can be verified. Member clubs may put forward for selection, by the Management Committee, any Club player wishing to be available for representative matches at Senior, Junior or Veteran County level. The Management Committee will select and publish a list of players and reserves, captains and/or managers, at least 17 days prior to the match. All those listed will be expected to attend the forthcoming fixture. The pool of players will be expected to be available at short notice including the day of the match.

G3

The Champion Club of each Division 1 shall be required to play a League playoff game in that season and the winner shall be invited to represent the Association in the British Parks Crown Green Bowling Association Club Team Championship.

Acceptance of the nomination must be in the hands of the Association Secretary by May 1st.

In the event a further team is invited this will be the runner up of the WCPBA League playoff game should either team decline the invitation the County Cup winners shall be invited if declined, the Division One runner-up shall be invited to play a playoff game with the winner taking the place, followed by the runner up and finally the County Cup runner-up if the place is not taken.

G4

The Association will hold an annual award presentation for all competitions run by the Association in the form of Cups, Trophies and Certificates together with any appropriate Average awards.

All Cups must be returned at the R.R.M. and made available on the day of any K.O. or Merit competition final. Trophy winners will be expected to maintain it in the condition presented, should any trophy be damaged or not be returned, restoration will be sought by the Association from the offending Club.

G5

Unsuitable behaviour will not be tolerated at any time including inappropriate use of Social Media. Matters should be notified to the Association Secretary or Chairman and Safeguarding Officer immediately.

Notice of appeal may be done through their Club Secretary in writing to the Association Secretary on matters within the Association rules or not. Any appeal on Association rules must also be copied to any offending Clubs Secretary within 3 days of the event.

The Management Committee will then convene a meeting within 7 days of receipt, at which member clubs may be requested to attend and the outcome decision will be final.

G6

Any question not provided for within any of the foregoing rules shall be dealt with by the Management Committee whose decision will be final. Warwickshire County Parks Bowls Association shall be the sole interpreter of these Association rules, and any competitive activity run by, organised by or on behalf of the Association. From its final decision there shall be no appeal.